

**INSTRUCTIONS FOR FORM CA 800A FED SUMMARY REPORT OF ASSISTANCE
EXPENDITURES
ADOPTION ASSISTANCE, EMERGENCY ASSISTANCE-FOSTER CARE, AND
REFUGEE CASH ASSISTANCE**

General Information

1. Enter county name and month and year of claim in space provided.
2. Enter name and telephone number of county staff person to be contacted if there are any questions regarding the claim.
3. This form is pre-programmed to round all amounts to the nearest dollar.

Current Month

For each column:

4. Lines 1 through 5: Enter the amounts shown on the integrated payroll summary.
For non-integrated payrolls, enter the grand totals shown for each payroll.
5. Line 6: Subtotal of Lines 1 through 5. This amount will calculate automatically.

Prior Month Adjustments

For each column:

6. Lines 7 through 9: Enter the amounts shown on the integrated payroll summary.
For non-integrated payrolls, enter the grand totals shown for each contra-roll.
7. Line 10: Subtotal of Lines 7 through 9. This amount will calculate automatically.

Prior Month Positives

8. Line 11: Enter the amounts shown on the separate listing for prior month positive adjustments which were or should have been claimed on a prior month Summary Report.

Total

9. Line 12: Total Aid Payments, current and prior months (Lines 6+10+11).
This amount will calculate automatically.
10. Line 13: Enter amounts not reimbursable from federal funds. For Adoption Assistance Payments (AAP), these are costs in excess of the Foster Family Home rate.
11. Line 14: Net Amount Payable with federal funds: Line 12 - Line 13. This amount will calculate automatically. Total is linked to the American Recovery Reinvestment Act (ARRA) AAP Foster Care (FC) ARRA AAP/FC FED tab. Line 1. The ARRA AAP/FC FED tab must be completed to identify the ARRA periods for the appropriate sharing ratios.

Sharing Ratios

12. Lines 15 through 17 summarize total aid payments by funding source. The current rate and the ARRA AAP/FC summary tab for federal, state/county 2011, and county shares will calculate automatically at the appropriate rates by aid code and by program/reporting category.

Transitional Housing Placement Program (THPP)

13. Line 18: Enter the THPP rate increase amount for the EA-FC program only.

Educational Travel reimbursement (ETR)

14. Line 19: To be used for claiming ETR. Please refer to Education Code section 56040, Chapter 34 Code of Federal Regulations (CFR) 300.24 and 34 CFR 300. Funding is 70 percent federal and 30 percent county.

15. Lines 20 through 22: The sharing ratios will calculate automatically at the appropriate rates.

Supplemental Clothing Allowance (SCA)

16. Line 23: For the EA-FC program, enter the SCA expenditures reported on the county payroll records, Statewide Automated Welfare System, Case Data System, or other automated systems used by the county.

REMINDER: SCA expenditures must be excluded from the main payroll amount which is entered on Line 1.

17. Line 24: The federal share (100 percent) of the SCA will calculate automatically.

Totals

18. Line 25: Total All Payments (Lines 15+16+17). This amount will calculate automatically.

Persons Count

19. Line 26: Enter the persons count for the AAP, EA-FC, and RCA programs.

Summary by Program, AAP, EA-FC and THPP

20. Lines 26 through 32: The federal, federal ARRA, state, state ARRA, county 2011 and county/co ARRA shares will calculate automatically by aid code and by program.